



The Alfred & Adele Davis Academy

APPLICATION DEADLINES AND CHECKLIST (Applying for 2018-2019 School Year)

SCHEDULE OF DATES AND DEADLINES FOR APPLICANTS

FALL/WINTER	Arrange for a School Tour and attend an Information Session on either: General Parent Information Session: Wednesday, November 29th from 11:45-1:15 Mechina Specific Parent Information Session: Wednesday, January 17th from 10:00-11:30
DEC - FEB	Individual Screening & Classroom Visit
FEBRUARY 15	Deadline for filing application and financial aid forms Deadline to complete Admissions File: Transcripts and teacher recommendation forms must come directly from the school.
March 30	Decision letters and contracts mailed to families
APRIL 12	Signed enrollment contracts and deposits due by 2:00 PM

CHECKLIST OF APPLICATION STEPS FOR APPLICANTS

Steps to complete the Application Process by February 15

<u>What to do:</u>	<u>Date completed:</u>
1. Submit Application for Admission and \$180 application fee online by Feb 15	Submitted _____
2. Individual Screening (Mechina-5th)	Scheduled for _____
3. SSAT Testing (6th-8th) code 2743	Scheduled for _____
4. Activity Day (Mechina & Kindergarten)	Scheduled for _____
5. Classroom Visit (1st-8th)	Scheduled for _____
6. Transcript Release Form (1st-8th)	Signed & handed to school official _____
7. Teacher Recommendation Form *submit to current school after Dec. 1	Signed & handed to teacher for completion _____
8. Financial Aid forms, if applicable	Completed online with FACTS _____

ADMISSIONS DEADLINE: February 15, 2018
Late applications will be reviewed on a rolling admission basis