



# The Alfred & Adele Davis Academy

## APPLICATION DEADLINES AND CHECKLIST

### SCHEDULE OF DATES AND DEADLINES FOR APPLICANTS

<b>FALL/WINTER</b>	Arrange for a School Tour and attend an Information Session
<b>DEC - FEB</b>	Individual Screening & Classroom Visit
<b>FEBRUARY 15</b>	Deadline for filing application and financial aid forms
<b>MARCH 1</b>	Deadline to complete Admissions File: Copy of Birth certificate submitted; Transcripts and teacher recommendation forms must come directly from the school.
<b>EARLY APRIL</b>	Decision letters and contracts mailed to families (Notification Date set annually by the Atlanta Area Association of Independent Schools.)
<b>MID APRIL</b>	Signed enrollment contracts and deposits are due 2 weeks after the Atlanta Area Association of Independent Schools' Notification Date.

### CHECKLIST OF APPLICATION STEPS FOR APPLICANTS

#### *Steps to complete the Application Process by February 15*

<b><u>What to do:</u></b>	<b><u>Date completed:</u></b>
1. Submit Application for Admission and \$180 application fee online by Feb 15	Submitted _____
2. Individual Screening (Mechina-5th)	Scheduled for _____
3. SSAT Testing (6th-8th) code 2743	Scheduled for _____
4. Activity Day (Mechina & Kindergarten)	Scheduled for _____
5. Classroom Shadow Day Visit (1st-8th)	Scheduled for _____
6. Transcript Release Form (1st-8th)	Signed & handed to school official _____
7. Teacher Recommendation Form *submit to current school after Dec. 1	Signed & handed to teacher for completion _____
8. Financial Aid forms, if applicable	Completed online with FACTS _____

**ADMISSIONS DEADLINE: February 15**  
*Late applications will be reviewed on a rolling admission basis*